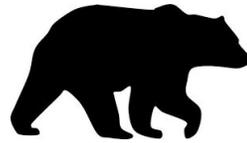


Orchard Avenue Elementary

Reopening Plan



August 7, 2020

Dear Orchard Avenue Families,

As we prepare for returning to in-person learning, our top priority is the health and safety of students and staff. We are living in an unprecedented time, and I am confident that we will navigate this school year with perseverance and flexibility, while always keeping students at the center of our decision making. Over the past few weeks we have been working with district and school staff to create a clear, detailed plan to reopen Orchard Avenue. Below are highlights of our plan, organized by topic.

Remote Learning Option

If after reading the information below, you feel that our D51 Online option is best for you and your family, please click here [D51 Safe School Reopening Website](#) to fill out the appropriate forms. That link will also answer any questions you may have around the D51 reopening plan in general.

Daily Symptom Screening

All families must complete the daily symptom screening prior to bringing students arriving at school. If a family has not provided the health check in for their child that day, the health office will screen the child. To support the amount of daily health screening our health assistants will need to conduct, we want all families to be diligent in completing this task daily for the child or children before coming to school. Information on how to access the electronic district health screener will be sent out to all families soon. We will have an additional health assistant to aid with all the new duties associated with health management.

Please remember that if your student is exhibiting any symptoms of sickness, especially related to COVID symptoms, please keep them at home and call the office while also filling out the electronic form.

Masks

- Adults will wear masks or face shields at all times.
- Students must wear masks when:
 - Entering & exiting the building.
 - In the hallway, transitioning between rooms.
 - Outside of their established cohort (homeroom class) such as participating in an intervention group.

- Inside of their established cohort and approximately 3 ft. physical distancing cannot be maintained (small groups, time on the rug, one on one instruction).
- The supervising teacher or staff member determines the need for masks is necessary.
- Riding the bus.

We will provide masks for students who do not have them.

Cohorts

Classes will be considered cohorts. Every attempt will be made to keep cohorts together. The master schedule has been designed so that only one grade level at a time will be transitioning within the school.

Cafeteria

Only one grade level at a time will be in the cafeteria. Cohorts will sit together. Benches will be marked with seating at a 3 ft. distance. Students will attend lunch before recess so they can wash hands in classrooms. Service in the cafeteria for breakfast and lunch will be a “grab and go” style. Students will be able to pick from a hot or cold option and take it directly to their spot. There will not be an open salad/fruit bar this year, but rather those options will be included in the “grab and go” process.

Playground

Only one grade level at a time will be on the playground. Students are not required to wear masks while on the playground. The playground will not be open before or after school.

Distancing

Visual markers will be utilized to show appropriate distance around the school in areas such as the lunchline.

Beginning of Day

Students eating breakfast may arrive at 8:40 and enter the school through the breezeway on the north side and proceed to the cafeteria. Students not eating breakfast can be on campus starting at 8:50. They will sit outside of their classroom door (or in a designated area if the classroom does not have an outside door). At 8:55 teachers will begin welcoming students into the classroom.

End of Day

We will use a staggered dismissal to minimize the number of students exiting at one time.

- Students riding the bus will walk directly to the bus line on the west side of campus
- Students walking home will need to leave campus immediately
- Students getting picked up will proceed to the east parent pick-up area in the alley where they will wait at an appropriate distance.

Classrooms

Teachers will be spending significant time preparing classroom environments to meet safety guidelines while still ensuring they are learner centered and welcoming. Students will not be sharing materials.

Bathrooms

For grade levels that do not have bathrooms in the classroom there will be designated bathrooms and a bathroom schedule to minimize multiple cohorts using the restroom at once.

Handwashing/hand sanitizer

Students and teachers will get in the habit of washing hands frequently. Orchard Ave. will provide hand sanitizers. Students cannot bring hand sanitizer from home- hand sanitizer must be managed by the teachers only.

Cleaning

Our amazing custodial team will be working each day and night to clean and sanitize all surfaces and areas of our building. Throughout the day, our staff will continuously monitor and sanitize high traffic areas, such as counter tops in common areas, bathrooms, and other surfaces that are used often. We have changed our master schedule to ensure that Specials teachers (PE, Music, Computers) have time to sanitize in-between classes.

COVID Dos and Don'ts

Dos!

1. DO-Wear a mask or face covering
2. DO- Report your child's health status daily with Electronic Health Screener
3. Do-Have your child bring a water bottle daily. (No use of water fountains)
4. Do-Drop off your child in the morning at 8:40 for breakfast or 8:50 if he or she is not eating breakfast
5. Do-Stay in your cars during drop off and pickup times

Don'ts!

1. No classroom or birthday parties. No party treats brought from home.
2. No school supplies, snacks, personal items can be shared. No balls or toys can be brought from home.
3. No volunteers or visitors
4. No lost and found
5. No hand sanitizer from home
6. No assemblies or large gatherings
7. No field trips (at this time)

Getting Ready

You can help us by preparing your child to come to school with these new norms. Here are a few ideas:

- As much as you can, give your child time to practice mask wearing at home and when you are out in the community. Click [here](#) for a helpful resource on masks.
- Practice hand-washing. Encourage your child to wash for as long as it takes to sing the ABCs.
- Talk to your child about what a typical day will look like when they return to Orchard Ave.
- Practice greeting people without touching. [Here's a fun video!](#)
- The [CDC Website](#) has parent resources and information.

Thank you for understanding that this plan is our best thinking as of now, and that it could shift depending on the current situation in the Grand Valley as well as district, county, and state guidelines. It is critical that we all work together to keep our students, staff, and community healthy so we can keep “in-person learning” at Orchard Avenue! Please reach out to us with any questions or concerns.

Sincerely,

Teal Richards
Principal

Tanya Nees
Assistant Principal